



## MINUTES OF THE PROTOCOL COMMITTEE MEETING

HELD ON THURSDAY 23 FEBRUARY 2023

- 1 **Minutes of the meeting held on 26th January and matters arising.**

**Order: Minutes agreed.**

- 2 **Conference Reports:**

Cllr. Dermot Lacey: Association of Irish Regions (AIR), Regional Seminar and Training Event, "Regional Planning, Climate Change & Economic Development". 7th - 9th February 2023, Four Seasons Hotel & Leisure Club, Coolshannagh, County Monaghan.

**Order: Report Noted.**

- 3 **Health and Safety Procedures and Protocols for City Hall**

Ruth Dowling informed Members that Health and Safety guidelines for the new Party Rooms and meeting pods in City Hall would be circulated in advance of them coming into use. Panic buttons will be installed in the pods and emergency evacuation procedures will be put in place. Unfortunately, there will be a delay of at least 5 weeks before the rooms can be occupied due to a delay in the issue of the appropriate BCAR certificates for the completed works. Senior Architect Lenzie O'Sullivan agreed to circulate details of the certificates to the Members.

**Order: Noted.**

- 4 **Update on Mansion House Accessibility Project**

**5 - 12**

Executive Architect Margret Glupker briefed the Members on the current status of the Accessibility Project at the Mansion House and the expected timeframe for the completion of the works. Full details of which can be found in the attached presentation.

Lenzie O'Sullivan confirmed that secondary glazing would be installed in the upstairs bedrooms in June-July 2023 which would significantly improve noise reduction and reduce the impact of the traffic from Dawson Street.

City Architects noted Cllr. Flynn's remarks regarding improving the connection between the public footpath on Dawson Street with the forecourt of the Mansion House. They will review and report back.

**Order: Report Noted.**

5 **Update on the O'Connell Plinth at City Hall**

The Manager informed Members that the Ukrainian Ambassador had approached the Lord Mayor in relation to staging a photographic exhibition on the current war with Russia in the Rotunda of City Hall. Following consultation with the Chief Executive and Lord Mayor permission was given for the exhibition which is expected to take place over 4 days from 27<sup>th</sup> February. The Manager will circulate further information as it becomes available.

The Members discussed how best to utilise the O'Connell Plinth at City Hall to promote public art. The options of temporary installations over 12 months and longer term commissions were considered. The Members felt that further information was necessary before they could make an informed decision and that it would be beneficial if Ruairi Ó Cuív could attend the next meeting of Protocol.

The Members agreed to discuss with their party colleagues the proposal from the Ukrainian Embassy to symbolically 'wrap' the O'Connell Plinth with sandbags in recognition of the difficulties which Ukraine is facing at this time. The request would be listed on the March Protocol Committee agenda for decision.

It was also agreed that the existing public art installation on the O'Connell Plinth should remain in place until the end of March 2023 before being relocated to TU Dublin campus in Grangegorman.

**Order: Report Noted.**

6 **Friendship Agreement between the cities of Dublin and Seoul, Republic of Korea**

Fanchea Gibson gave a brief overview of the proposal to enter into a Friendship Agreement with the City of Seoul, South Korea. She outlined a number of areas of mutual interest which would form the basis of the Agreement.

The Members thanked Fanchea for her presentation and welcomed the proposal.

**Order: The Friendship Agreement between Dublin City and Seoul, South Korea was approved and recommended to Council.**

7 **Voting System at Council meetings**

The Manager informed the Committee that the Executive was committed to the use of Voting App in Modern Gov for City Council meetings and were happy to engage with Councillors to ensure that it was used effectively.

The Members were in general, supportive of the reintroduction of the Voting App. It was felt that a demonstration prior to the Council meeting would be beneficial.

**Order: It was agreed that the Manager would recirculate the video tutorial on the use of the Mod Gov Voting App and that technical support would be provided to Councillors in advance of Council meetings.**

8 **City Hall Lighting Request in support of Epilepsy Ireland's "Purple Day Awareness Campaign" on 26th March 2023.**

**Order: Agreed.**

## **Manager's Report**

The Manager informed Members that Standing Orders should be updated to reflect the introduction of the Local Government (Maternity Protection and Other Measures for Members of Local Authorities) Act 2022. In advance of such changes she requested that Members give approval to allow a Co-Opted Member to replace their predecessor's Motion on Notice with their own motion without loss of position on the agenda.

**Order: The Members agreed the Managers proposal on the substitution of motions for co-opted Members.**

The Manager informed Members that the Samuel Beckett Bridge would be illuminated on 23<sup>rd</sup> February to mark the beginning of the Ukraine-Russia conflict. The official date of the 24<sup>th</sup> February was not available due to a prior illumination commitment.

**Order: Noted**

The Manager reported that the new bike bunker at Palace Street was awaiting the delivery and installation of a maglock. She would notify the Members as soon as there is an update . She would also raise the request of additional bicycle parking at the Wood Quay Venue with the Brendan O'Brien and Darach O'Connor.

**Order: Noted**

The Manager informed the Committee that An Garda Siochána would provide a briefing on personal Health and Safety for Councillors on 6<sup>th</sup> March before the beginning of the Council meeting. A notification would be circulated to all Councillors.

**Order: Noted**

## **A.O.B.**

Cllr. Micheal MacDonncha expressed his displeasure at the discontinuation of the policy to provide printer cartridges to Members.

The Manager informed the Committee that following the introduction of the vouched expenses scheme Councillors could purchase cartridges themselves and the expenses could then be claimed back and therefore there was no requirement for the City Council to continue to provide cartridges.

**Order: The Manager agreed to review the policy and would report back to the Members in due course.**

Cllr. Mannix Flynn requested that the Law Agent provide clarification on the Members entitlement to be provided with copies of the legal documents in relation to the Judicial Review of the Development Plan concerning the zoning of lands located to the east of St Paul's College, Raheny, Dublin 5.

**Order: The Chair requested the Law Agent to attend the next meeting of Protocol in relation to the matter.**

The Members requested clarification as to whether Section 153 permission would be sought to defend the challenge lodged by Hammerson's in relation to the

designation of buildings on Moore Street as protected structures.

**Order: The Manager agreed to raise the matter with the Law Agent and would revert back to the Members directly.**

11 **Proposed date of next meeting: 23rd March 2023 at 8am.**

**Order: Agreed**

**Councillor Deirdre Heney**  
**Chairperson**  
**Thursday 23 February 2023**

**Attendance:**

**Members:**

Deirdre Heney (Chairperson)  
Anthony Connaghan  
Anne Feeney  
Darcy Lonergan  
Naoise Ó Muirí  
Noeleen Reilly

**Members:**

Donna Cooney  
Mannix Flynn  
Micheál MacDonncha  
Cat O'Driscoll

**Members:**

Joe Costello  
Dermot Lacey  
Briege MacOscar  
Michael Pidgeon

**Officers**

Ruth Dowling  
Fanchea Gibson

Michael Gallagher  
Margret Glupker

Lenzie O'Sullivan

**Apologies:**

Caroline Conroy

**Non-Members:**

Alison Gilliland

# The Mansion House

Programme Update on Universal Access Works

to

Protocol Committee

**23<sup>rd</sup> February 2023**



Comhairle Cathrach  
Bhaile Átha Cliath  
Dublin City Council

Rannóg  
Ailtire  
na Cathrach

City  
Architects  
Division

## **1.0 Project Summary**

January 2022: Presentation alternative design to Protocol Committee

May 2022: Additional fees agreed with Design Team for scope changes

October 2022: Re-start project by Design Team, additional surveys carried out

January 2023: Investigation Works Contract carried out

## **2.0 Programme**

13<sup>th</sup> March 2023: Presentation to South East Area Committee

March – April 2023: Development of Design and Part 8 Documentation

8<sup>th</sup> May 2023: Presentation to Council, Lodgement Part 8 thereafter, 20 weeks process

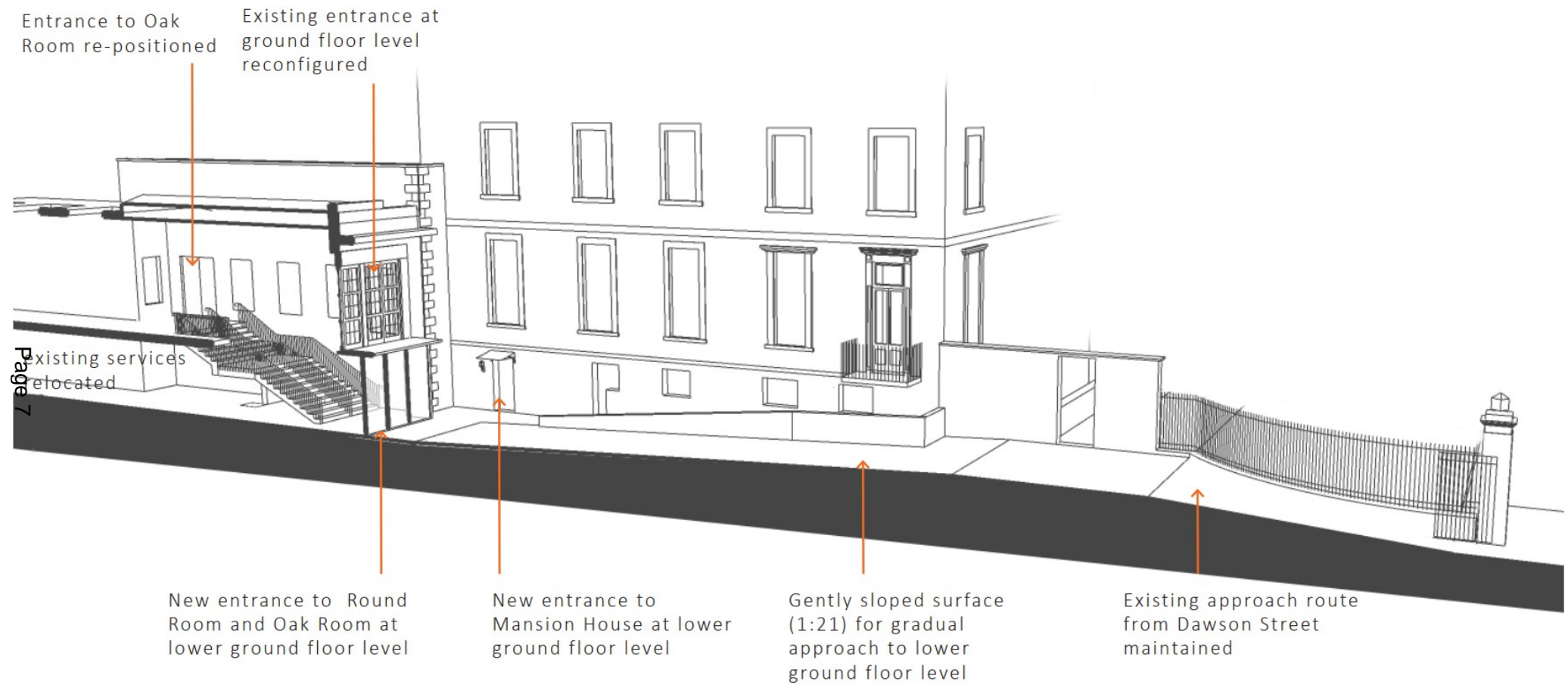
October 2023: Council decision on Part 8, appointment new design team for detail design to completion

Q1 2024: Tender Works

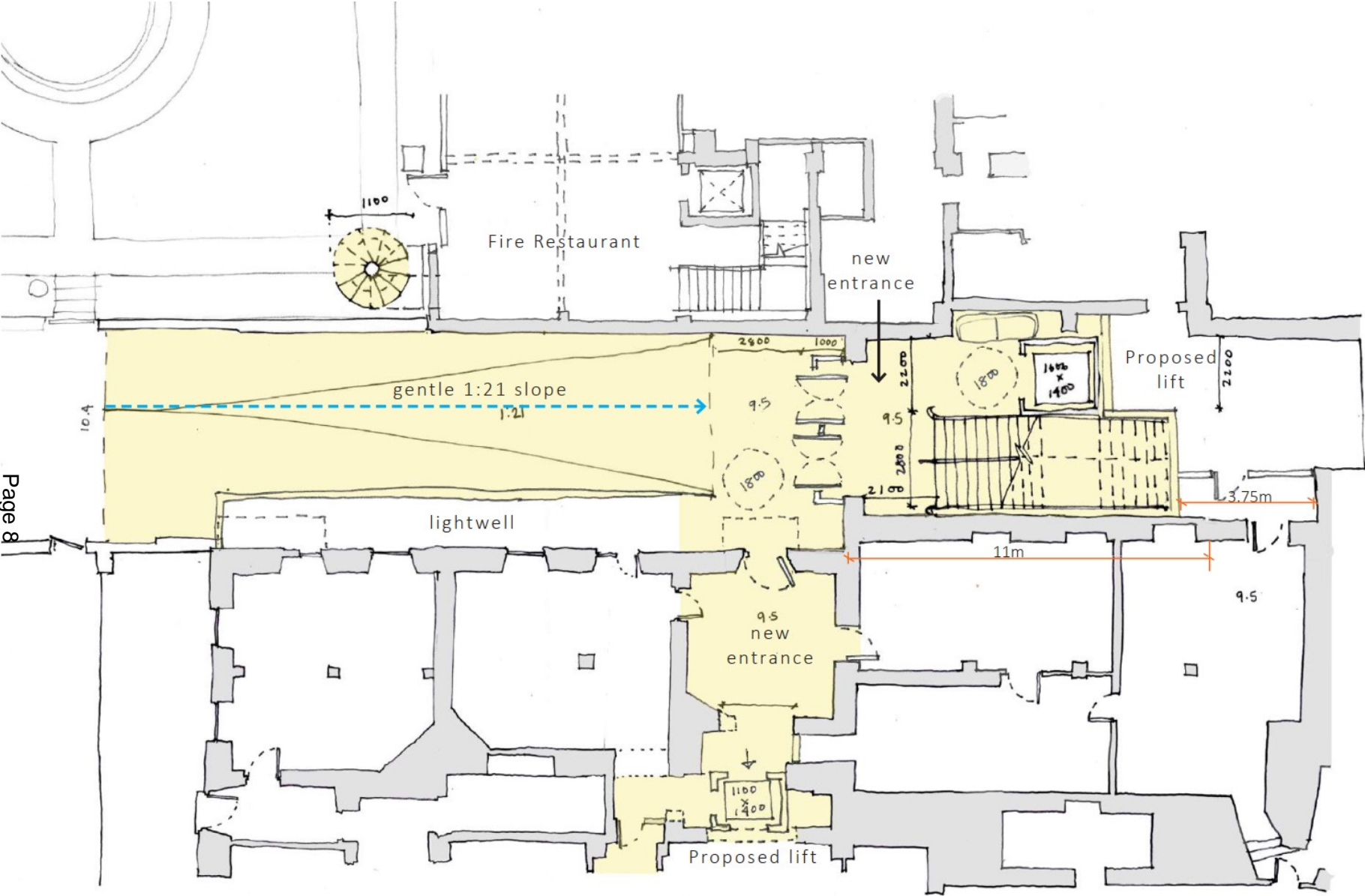
Q2 2024: Appoint Contractor

2025: Project Completion

## Longitudinal Section through Universal Access Design

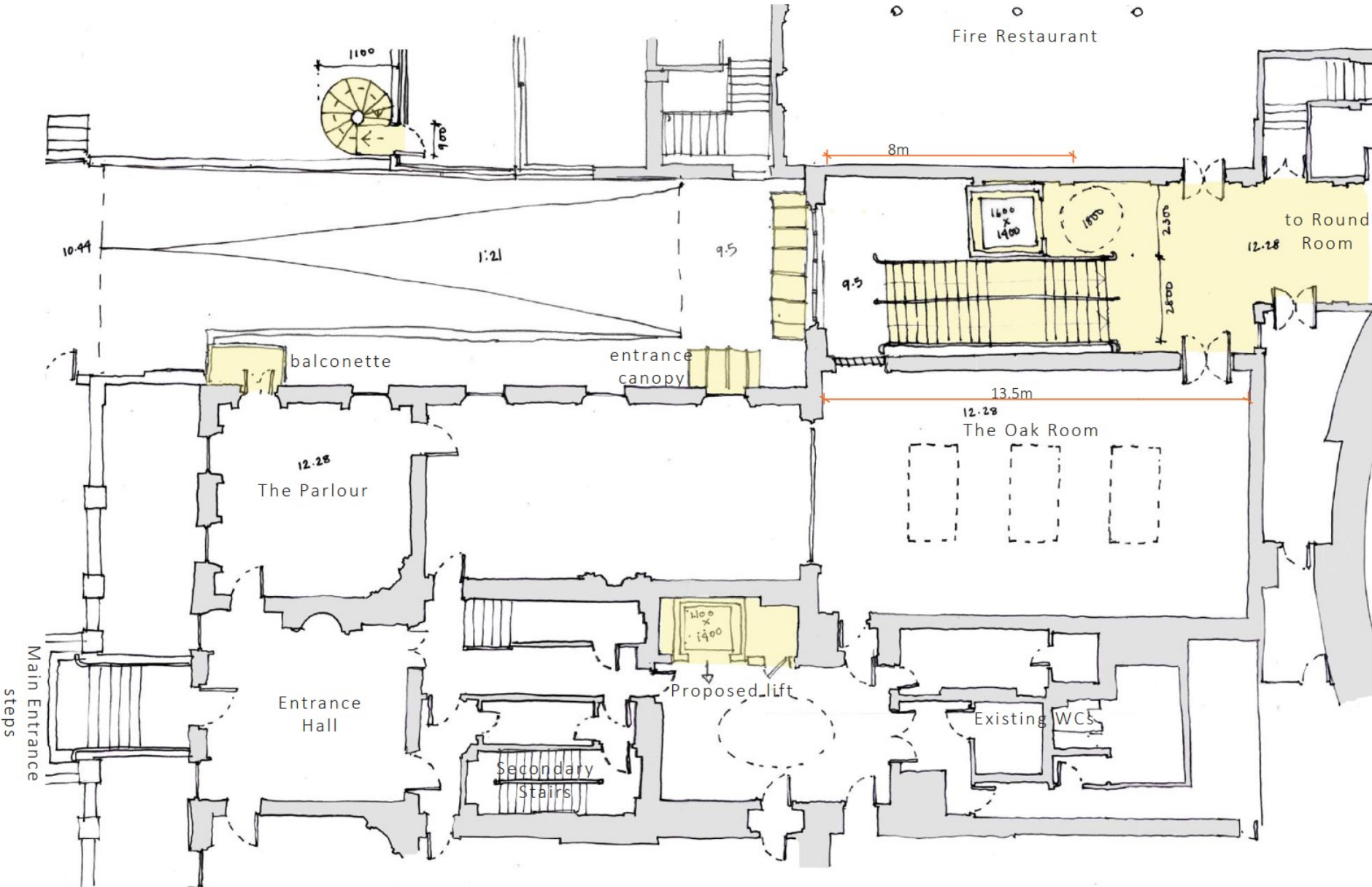


Lower Ground Floor Plan - Sketch Design

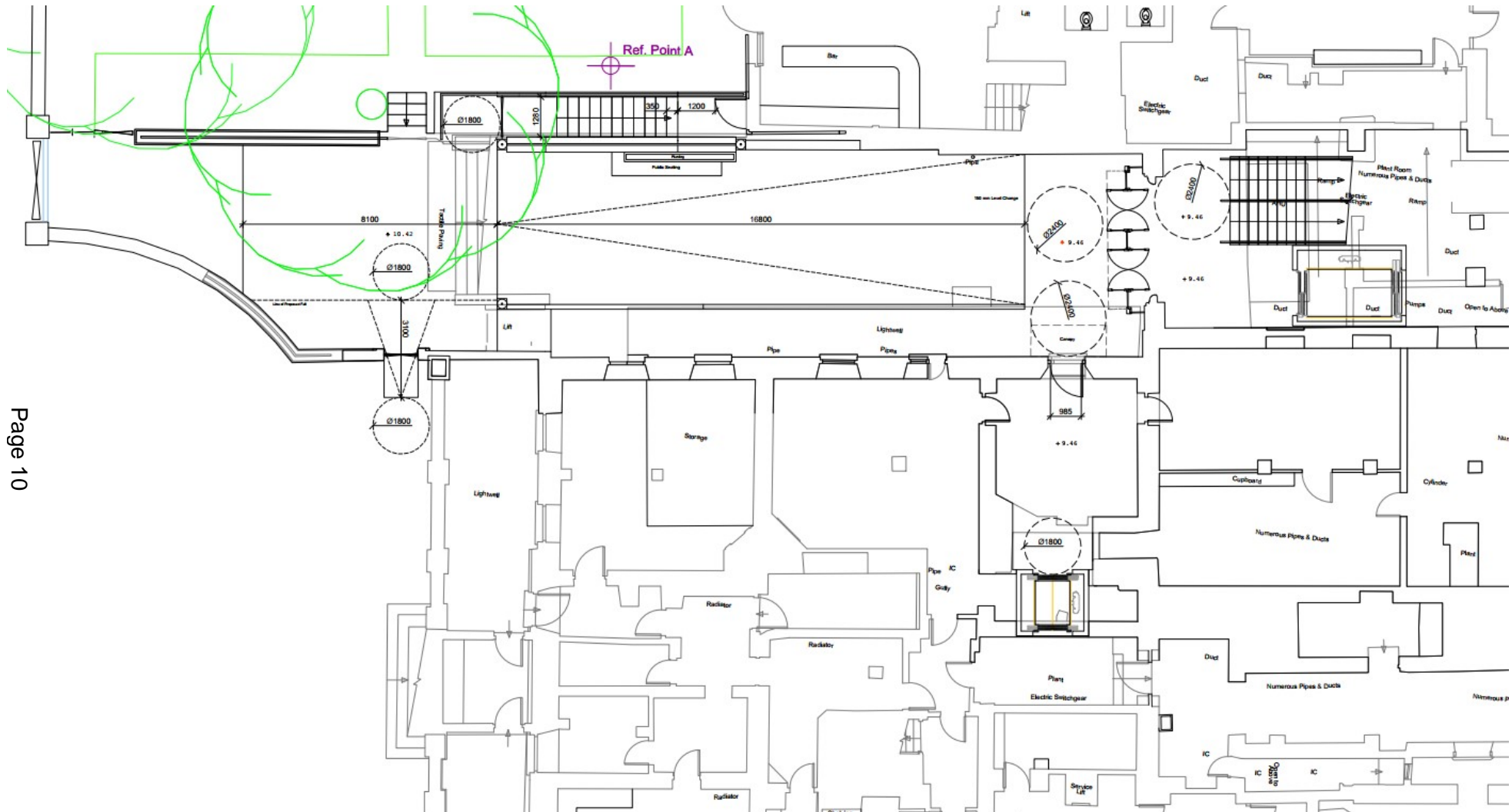




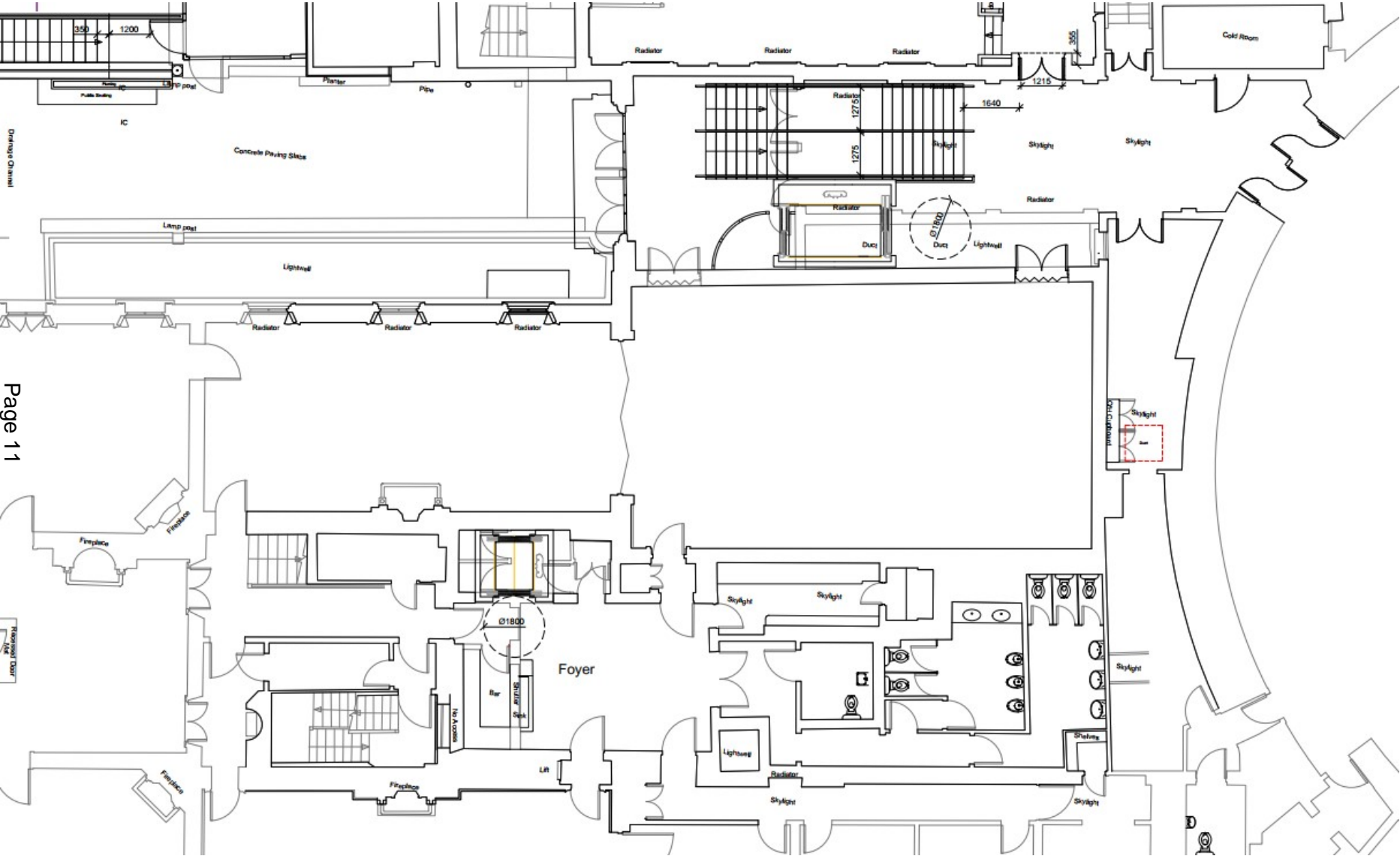
Upper Ground Floor Plan - Sketch Design



## Lower Ground Floor Level - Detail Design



Ground Floor Level - Detail Design



First Floor Level Mansion House Only - Detail Design

